



Data protection notice

Management of the EUAA Asylum Intervention Pool System (EAIPS)

1. Introduction

The European Union Agency for Asylum (hereinafter “the EUAA” or “the Agency”) is committed to protecting your privacy. The EUAA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#)¹ (hereinafter “the EUDPR”).

This data protection notice explains the reasons for the processing of your personal data, the way we collect, handle and ensure protection of your personal data and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer (DPO) and the European Data Protection Supervisor (EDPS) to which you may have recourse as well to exercise the said rights.

2. Why and how do we process your personal data?

The purpose of processing the below personal data is to enable the nomination, selection, deployment and reimbursement of Member States’ experts or individual experts, the management/presence of interim workers (interims) within the framework of the Asylum Support Teams (ASTs), needed in order to provide EUAA’s support to Member States. Once EUAA has published a Call for Experts, the National Contact Points (NCP) user can reply by nominating experts from their country that match the requested profile(s), the nomination will then be reviewed from the EUAA user for evaluation.

The EUAA user will then decide if the selection is accepted and the process can proceed further with the generation of the deployment letter.

3. On what legal ground(s) do we process your personal data?

We process your personal data on the basis of point (c) of Article 25(3), point (m) of Article 16(2) and Article 17(3) of [Regulation \(EU\) 2021/2303](#)² (hereinafter “the EUAA Regulation”) concerning the coordination of Asylum Support Teams.

Consequently, the processing operation is lawful under Article 5(1) point (a) of the EUDPR given that it is necessary for the performance of the tasks that the Agency has been vested with by virtue of its mandate. To the extent that processing of personal data is based on consent obtained by data subjects, such processing is lawful also under point (d) of Article 5(1) of the EUDPR.

4. Which personal data do we collect and further process?

The following (categories of) personal data may be processed:

Personal data relating to MS experts:

- Personal data disclosed by the National Contact Points (NCPs) to the EUAA in order for MS to be nominated, as disclosed in Europass CVs: name, surname, photo, organization, address, telephone

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39-98.

² Regulation (EU) 2021/2303 of the European Parliament and of the Council of 15 December 2021 on the European Union Agency for Asylum and repealing Regulation (EU) No 439/2010, OJ L 468, 30.12.2021, p. 1-54.



number, email address, gender, date of birth, nationality, knowledge of languages, ICT proficiency, education, training, employment, driving license, signature;

- For reimbursement purposes: signed activity report, invoices/receipts and other supportive documents deployment history.

Personal data relating to individual experts:

- Personal data disclosed by the NCPs to the EUAA in order for MS/individual experts to be nominated, as disclosed in Europass CVs: name, surname, photo, organization, address, telephone, email, gender, date of birth, nationality, knowledge of languages, ICT proficiency, education, training, employment, driving license, signature;

- For reimbursement purposes: signed activity report, invoices/receipts and other supportive documents Bank account form, legal entity form/ Deployment history.

Personal data relating to Asylum Intervention Pool National Contact Points (AIP NCPs):

- Contact details (name, surname, email, phone number, organization) and signature.

Personal data relating to interim workers:

- Contact details (name, surname, email, phone number, organization), assignments details & history, photo.

Personal data relating to EUAA staff members (relevant for the purposes of EAIPS):

- Name/surname/position, contact details, duty station.

5. How long do we keep your personal data?

In line with Article 4(1)(e) of the EUDPR, personal data shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed.

Experts' personal data is retained in EAIPS as follows:

- For a period of 2 years from the date the profile is created in EAIPS, if there is no further activity.
- For a period of 2 years after the latest nomination.
- For a period of 8 years after the last reimbursement.

After the above-mentioned periods, if the person was not deployed/nominated the data is anonymized. Interims' personal data will be kept for 8 years after the end-date of the last assignment.

6. How do we protect and safeguard your personal data?

All personal data in electronic format are stored on the servers of the EUAA.

In order to protect your personal data, the EUAA has put in place a number of technical and organizational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorized access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organizational measures include restricting access to the personal data solely to authorized persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

The data collected by the EUAA within EAIPS is shared only with the NCPs and with the EUAA staff members which are responsible for the day-to-day operation and management of this system – EUAA's Operational and Technical Assistance Unit and ICT Unit.



8. Do we transfer any of your personal data to third countries or international organisations (outside the EU/EEA)?

This processing activity does not entail any transfers of personal data to third countries or international organisations (outside the EU/EEA).

9. Does this processing involve automated decision-making, including profiling?

This processing activity does not involve automated decision-making, including profiling.

10. What are your rights and how can you exercise them?

According to the EUDPR, you are entitled to access your personal data and to rectify it in case the data is inaccurate or incomplete. If your personal data is no longer needed by the EUAA or if the processing operation is unlawful, you have the right to erase your data. Under certain circumstances, such as if you contest the accuracy of the processed data or if you are not sure if your data is lawfully processed, you may ask the Data Controller to restrict the data processing. You may also object, on compelling legitimate grounds, to the processing of data relating to you. Additionally, you have the right to data portability which allows you to obtain the data that the Data Controller holds on you and to transfer it from one Data Controller to another. Where relevant and technically feasible, the EUAA will do this work for you.

Should you require further information regarding the processing of your personal data, or should you wish to exercise any of the above-mentioned rights, you may contact the Data Controller, i.e. the NCP, by sending an e-mail to ncp@EUAA.europa.eu.

You may always submit queries, remarks or complaints relating to the processing of your personal data to the Data Protection Officer (DPO) of the EUAA by using the following e-mail address: dpo@euaa.europa.eu.

In case of conflict, complaints can be addressed to the European Data Protection Supervisor (EDPS) using the following e-mail address: edps@edps.europa.eu.

