



DATA PROTECTION NOTICE EUAA Network of Dublin Units

1. Introduction

The European Union Agency for Asylum (hereinafter 'the EUAA' or 'the Agency') is committed to protecting your privacy. The EUAA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#)¹ (hereinafter 'the EUDPR').

This privacy statement explains *inter alia* the reasons for the processing of your personal data, the way we collect, handle and ensure protection of your personal data and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, as well as of the Data Protection Officer (DPO) and the European Data Protection Supervisor (EDPS) to which you may have recourse as well to exercise the said rights.

2. Why and how do we process your personal data?

Your personal data is processed for the purpose of managing the EUAA Network of Dublin Units in the EU Member States.

More specifically, information, including contact details, about officials in the Member States that will serve as contact points for the EUAA Network of Dublin Units is collected through an excel table that is distributed by the Asylum Processes Sector of the Agency via e-mail to the Member States. The National Contact Points (NCPs) are the interface between the Member States and the EUAA Network of Dublin Units. Each Member State decides itself if it wishes to appoint one or several NCPs for the EUAA Network of Dublin Units. However, Member States are invited to designate at least one person as NCP for each of the following main tasks in connection with the EUAA Network of Dublin Units specified in the excel table: disseminating information from the Network in the relevant Dublin Unit, query responder or proposer, validation of transfer arrival timetable, validations of Dublin section on the Information and Documentation System, validating contact details and responding to other requests for information or input.

At the same time, the Member States are invited to designate members and alternate members of the Steering Group, along with a contact point for information, for participation in the Steering Group Meeting, which is the central meeting of the EUAA Network for Dublin Units and serves both as a forum for discussions between Dublin Units and as a governance body of the Network guiding its work. Members of the Steering Group are usually the heads of units or appointed senior staff members. Steering Group members and alternate members are also responsible for nominating national experts to meetings, working groups and similar events when relevant.

The Member States are also invited to indicate whom from the designated contact points shall be granted access to the EUAA Dublin Member Area.

¹. Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39-98.





The data contained in the excel table is updated regularly by the Dublin Unit in each Member State. They are transmitted to Member States twice per year for validation/update. Member States are also encouraged to provide information on any changes in the contact points for the EUAA Network of Dublin Units when changes are made.

3. On what legal ground(s) do we process your personal data?

We process your personal data on the basis of Article 1(2) of [Regulation \(EU\) 2021/2303](#)² (hereinafter ‘the EUAA Regulation’) which reads as follows: *“The Agency shall contribute to ensuring the efficient and uniform application of Union law on asylum in the Member States in a manner that fully respects fundamental rights. The Agency shall facilitate and support the activities of the Member States in the implementation of the Common European Asylum System (CEAS), including by enabling convergence in the assessment of applications for international protection across the Union and by coordinating and strengthening practical cooperation and information exchange”*.

Moreover, by virtue of point (a) of Article 2(1) of the EUAA Regulation, *“[...] the Agency shall perform the following tasks:*

(a) facilitate, coordinate and strengthen practical cooperation and information exchange among Member States on their asylum and reception systems”.

Whereas the Agency’s duty to cooperate in good faith and exchange all information in a timely and accurate manner with the national authorities responsible for asylum and immigration and other relevant services is set out in Article 4(4) of the EUAA Regulation which reads as follows; *“The Agency shall organise, promote and coordinate activities enabling the exchange of information among Member States, including through the establishment of networks, as appropriate”*.

Consequently, the processing operation is lawful under Article 5(1) point (a) of the EUDPR given that it is necessary for the performance of the tasks that the Agency has been vested with by virtue of its mandate.

4. Which personal data do we collect and further process?

The following (categories of) your personal data may be processed:

- a) For Head of Dublin Unit: Name/surname;
- b) For Steering group members and alternate members and contact point for information: Name, title/description, e-mail address and phone number;
- c) For National Contact Points (NCPs): Name, title, e-mail address and phone number;
- d) For persons with access to the EUAA Dublin Member Area: Name and e-mail address.

². Regulation (EU) 2021/2303 of the European Parliament and of the Council of 15 December 2021 on the European Union Agency for Asylum and repealing Regulation (EU) No 439/2010, OJ L 468, 30.12.2021, p. 1-54.



5. How long do we keep your personal data?

Your personal data is stored for 10 years in the internal document management system of the Agency (ERMDS).

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, etc.) is stored on the servers of the EUAA. In order to protect your personal data, the EUAA has put in place a number of technical and organisational measures as required under Article 33 of the EUDPR. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

The following (categories of) recipients have access to your personal data:

- EUAA personnel within the Asylum Processes Sector;
- Other EUAA personnel on a need-to-know basis;
- ICT personnel may have access to your personal data for security-related purposes;
- Persons authorised by the respective Member States authorities for a specific task.

8. Do we transfer any of your personal data to third countries or international organisations (outside the EU/EEA)?

This processing activity does not entail any transfers of personal data to third countries or international organisations (outside the EU/EEA).

9. Does this processing involve automated decision-making, including profiling?

This processing activity does not involve automated decision-making, including profiling.

10. What are your rights and how can you exercise them?

According to the EUDPR, you are entitled to access your personal data and to rectify it in case the data is inaccurate or incomplete. If your personal data is no longer needed by the EUAA or if the processing operation is unlawful, you have the right to erase your data. Under certain circumstances, such as if you contest the accuracy of the processed data or if you are not sure if your data is lawfully processed, you may ask the Data Controller to restrict the data processing. You may also object, on compelling legitimate grounds, to the processing of data relating to you. Additionally, you have the right to data portability which allows you to obtain the data that the Data Controller holds on you and to transfer it from one Data Controller to another. Where relevant and technically feasible, the EUAA will do this work for you.



If you wish to exercise your rights, please contact the Data Controller, i.e. the Head of Asylum Processes Sector by sending an e-mail to dublin@euaa.europa.eu.

You may always submit queries, remarks or complaints relating to the processing of your personal data to the Data Protection Officer (DPO) of the EUAA by using the following e-mail address: dpo@euaa.europa.eu.

In case of conflict, complaints can be addressed to the European Data Protection Supervisor (EDPS) using the following e-mail address: edps@edps.europa.eu.