



**Record on data processing activity
for the EUAA Query Portal**

Last update of the record	04/08/2022
Data controller	Head of the Situational Awareness Unit Contact: queries@euaa.europa.eu
Joint controller (if applicable)	N/A
Data Processor (if applicable)	N/A
Name and description of processing	EUAA Query Portal
Purpose of processing	<ul style="list-style-type: none"> • Creation of a user account; • Authentication and/or updating of user credentials; • Assignment to user permissions and enabling or disabling different levels of access rights; • Troubleshooting issues with user access rights and ICT security-related issues; • Monitoring traffic and web analytics related to usage of the portal.
Legal basis and lawfulness of processing	Personal data is processed on the basis of Article 5, 6, 41(1)(o), 47(5)(I) of Regulation (EU) 2021/2303 ¹ (hereinafter “the EUAA Regulation”), because processing is necessary to comply with the mandate of gathering and analysing information, inter alia by creating and maintaining databases and web portals, on the situation of asylum in the Union and in third countries insofar as it might have an impact on the Union, including up-to-date information on root causes, migratory and refugee flows, the presence of

¹. Regulation (EU) 2021/2303 of the European Parliament and of the Council of 15 December 2021 on the European Union Agency for Asylum and repealing Regulation (EU) No 439/2010, OJ L 468, 30.12.2021, p. 1-54.





	<p>unaccompanied minors, the overall reception capacity and resettlement needs of third countries, and possible arrivals of large numbers of third-country nationals which might subject the Member States' asylum and reception systems to disproportionate pressure, with a view to providing timely and reliable information to the Member States and to identifying possible risks to the Member States' asylum and reception systems.</p> <p>Consequently, the processing operation is lawful under Article 5(1) point (a) and (d) of Regulation (EU) 2018/1725².</p>
<p>Description of (categories of) personal data processed</p>	<p>Identification details, namely: name, username, function, organisation, country of residence and e-mail address.</p>
<p>Description of (categories of) data subjects</p>	<p>Individuals from authorities of EU+ countries nominated as the EUAA contact points, National Contact Points (NCPs) for EUAA Networks and EUAA personnel (Contract and Temporary Agents and temporary agency workers)</p>
<p>Retention period</p>	<p>Personal data related to the EUAA Query Portal accounts are retained in - the Query Portal for as long as the user has access to the platform or until the EUAA Query Portal ceases to operate. Retention period is regularly extended or revoked upon review of accounts between the National Contact Points and the Information and Analysis Sector of the EUAA, in coordination with the respective EUAA Sectors/Units working with queries. Users-for whom the access has been revoked following the periodic review, shall be disabled from the EUAA Query Portal thus data are no longer retained in this platform. Personal data (mentioned in question 4) are kept for a period of five (5) years in the case of the information needed for reimbursements in thematic meeting networks and events. The first name, last name and e-mail address information will be retained for a period of six (6) months following the disabling of the account from the platform.</p>
<p>Recipients of the personal data</p>	<ul style="list-style-type: none"> • The EUAA's Centre of Asylum Knowledge, and specifically teams/units/sectors working with queries such as Dublin team, Asylum Processes Sector, Reception team, Country Guidance Sector, Exclusion team; and the Operational Resettlement and Humanitarian Admission Sector, under the EUAA's Operational Support Center;

². Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39-98.



	<ul style="list-style-type: none"> • EUAA'S Information and Analysis Sector (all personnel working within this sector); • EUAA's ICT Unit; and • The EU+ countries experts nominated by the corresponding EUAA Networks and Contact Points.
Transfers of personal data to third countries and/or international organisations	NO
Automated decision-making including profiling	NO
General description of security measures	Personal data will be processed in compliance with all the appropriate technical and organisational measures set to protect personal data against accidental or unlawful destruction, accidental loss or unauthorised disclosure, alteration and access or any other unauthorised form of processing.
How data subjects can exercise their rights	<p>By e-mail to the Data Controllers: ictu.datacontroller@euaa.europa.eu / queries@euaa.europa.eu</p> <p>By e-mail to the Data Protection Officer (DPO): dpo@euaa.europa.eu</p> <p>By contacting the European Data Protection Supervisor (EDPS): edps@edps.europa.eu</p>