



## Record on Pilot Monitoring Exercises: Lessons Learnt Surveys

Last update of the record	30/07/2025
Data controller	Head of the Monitoring Unit
Joint controller (if applicable)	N/A
Data Processor (if applicable)	The European Commission ('DG DIGIT') regarding the use of EUSurvey as far as troubleshooting is concerned and provided that the EUAA Information & Communications Technology Unit ('ICTU') has not been able to resolve the issue.
Name and description of processing	<p><b>Pilot Monitoring Exercises: Lessons Learnt Surveys</b></p> <p>The Management Board Decision No 161 of 13 March 2024 foresees that the Methodology followed for monitoring shall be reviewed with a view to reflect relevant legislative changes and lessons learned from the pilot phase (article 4). Pursuant the <a href="#">Management Board Decision No 165 of 14 May 2024</a> on the multiannual programme for the period 2026-2030 and the preceding pilot phase for monitoring the operational and technical application of the Common European Asylum System, two pilot exercises shall be conducted exceptionally in 2025, the year preceding the start of the monitoring cycle referred to in Article 1, and shall be considered as an integral part of the first monitoring cycle thus having no impact on the multiannual programme 2026-2030. The Netherlands and Estonia will be the two pilot countries.</p> <p>The purpose of formal Lessons Learned is to make it possible for the Agency at large to benefit from the experience acquired during pilot monitoring exercises and to capture ideas and recommendations to improve future monitoring exercises.</p>
Purpose of processing	Personal data are processed in order to collect structured feedback by internal and external stakeholders through Surveys and Feedback Form on the lessons learnt exercise for the pilot monitoring exercises.
Legal basis and lawfulness of processing	Personal data is processed on the basis of Articles 14 and 15 of <a href="#">Regulation (EU) 2021/2303</a> <sup>1</sup> (hereinafter 'the EUAA Regulation'), because processing is necessary for the lessons learnt activity in line with the <a href="#">Management Board adopted the Decision No 161 of 13 March 2024</a> foreseeing lessons learned from the pilot phase (article 4) and the <a href="#">Management Board Decision No 165 of 14 May 2024</a> reaffirming that two pilot exercises shall be conducted exceptionally in 2025.

<sup>1</sup>. Regulation (EU) 2021/2303 of the European Parliament and of the Council of 15 December 2021 on the European Union Agency for Asylum and repealing Regulation (EU) No 439/2010, OJ L 468, 30.12.2021, p. 1-54.





	Consequently, the processing operation is lawful under Article 5(1) point [a] of <a href="#">Regulation (EU) 2018/1725</a> <sup>2</sup> (hereinafter ‘the EUDPR’)].
<b>Description of (categories of) personal data processed</b>	<p>The following (categories of) personal data may be processed:</p> <ul style="list-style-type: none"> <li>• Employing organisation and/or function/role;</li> <li>• Country in which the monitoring exercise was performed</li> <li>• Role/contribution in the monitoring exercise</li> <li>• Individual feedback, comments and observations you submit in the context of the lessons learnt activity for the pilot monitoring exercises.</li> </ul>
<b>Description of (categories of) data subjects</b>	<ul style="list-style-type: none"> <li>• EUAA staff involved in different activities for the monitoring exercises,;</li> <li>• the members of the team of experts composed of EUAA staff, Commission representatives, Member State experts and representatives of the United Nations High Commissioner for Refugees (UNHCR’);</li> <li>• personnel and/or non-officials and third parties involved in the monitoring exercise at national level on behalf of the Member State under review.</li> </ul>
<b>Retention period</b>	1 year unless they are deleted at an earlier point in the event that the data controller decides to remove them immediately upon the conclusion of the lessons learnt exercise.
<b>Recipients of the personal data</b>	<ul style="list-style-type: none"> <li>• EUAA staff of the Monitoring Unit actively involved in the analysis of the lessons learnt exercise on a need-to-know basis;</li> <li>• Other EUAA personnel on a need-to-know basis, including personnel of the Information &amp; Communications Technology Unit (ICTU), for security-related purposes.</li> </ul>
<b>Transfers of personal data to third countries and/or international organisations</b>	NO
<b>Automated decision-making including profiling</b>	NO

<sup>2</sup>. Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39-98.



<b>General description of security measures</b>	<p>[Describe the technical and organisational measures that are to be applied to ensure security of processing in line with Article 33(1) of the EUDPR]</p> <p>All personal data in electronic format (e-mails, documents, etc.) are stored on the servers of the EUAA. In order to protect personal data, the EUAA has put in place a number of technical and organisational measures as required under Article 33 of the EUDPR. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. It is noted that the nominations per expert are stored in a sensitive folder in the Electronic Records and Document Management System ('ERDMS') of the Agency where access is limited only to authorized staff of the Monitoring Methodology and Programming Sector (MMPS).</p>
<b>How data subjects can exercise their rights</b>	<p>By e-mail to the Data Controller: [indicate e-mail address] <a href="mailto:monitoring@euaa.europa.eu">monitoring@euaa.europa.eu</a></p> <p>By e-mail to the Data Protection Officer (DPO): <a href="mailto:dpo@euaa.europa.eu">dpo@euaa.europa.eu</a></p> <p>By contacting the European Data Protection Supervisor (EDPS): <a href="mailto:supervision@edps.europa.eu">supervision@edps.europa.eu</a></p>