



DATA PROTECTION NOTICE

Interviews and other activities in the context of EUAA monitoring on-site visits in Member States

1. Introduction

The European Union Agency for Asylum (hereinafter ‘the EUAA’ or ‘the Agency’) is committed to protecting your privacy. The EUAA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#)¹ (hereinafter ‘the EUDPR’).

This Data Protection Notice explains *inter alia* the reasons for the processing of your personal data, the way we collect, handle and ensure protection of your personal data and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, as well as of the Data Protection Officer (DPO) and the European Data Protection Supervisor (EDPS) to which you may have recourse as well to exercise the said rights.

2. Why and how do we process your personal data?

A key stage in the EUAA monitoring process is the on-site visit of the teams of experts to the Member State under review. During the visit, teams of experts carry out information gathering relevant to the monitoring scope and mandate via meetings with Member State officials, meetings with representatives of other stakeholders relevant to the application of the Common European Asylum System (CEAS), observations, interviews with different interlocutors, scenario-based questions, and possible requests for additional documentation and/or information.²

In this context, we process your personal data as follows:

- We collect your personal data from your national authority or organisation (e.g. to confirm your function and contact details) and directly from you (e.g. in the context of conducting interviews and meetings).
- We use your personal data to:
 - organise and conduct on-site visit activities (including interviews, meetings and debriefings);
 - analyse and verify information gathered during the on-site visit;
 - prepare internal monitoring documentation for the purposes of establishing the evidence base for the EUAA monitoring findings and report;
 - ensure quality assurance and follow-up of the monitoring exercise.

3. On what legal ground(s) do we process your personal data?

¹. Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39, ELI: <http://data.europa.eu/eli/reg/2018/1725/oj>

². According to the EUAA Management Board Decision No 198 of 16 June 2026 establishing the common methodology for the monitoring mechanism on the operational and technical application of the Common European Asylum System, available [here](#).





We process your personal data on the basis of Article 14 and 15 of [Regulation \(EU\) 2021/2303](#)³ (hereinafter ‘the EUAA Regulation’), because processing is necessary for ensuring evidence-based findings in the context of the EUAA monitoring. In addition, the processing is carried out in light of the monitoring methodology established by the Management Board Decision No 198 of 16 June 2026⁴ pursuant to Article 41(1)(x) of the EUAA Regulation.

Consequently, the processing operation is lawful under Article 5(1) point (a) of the EUDPR, as it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the EUAA.

4. Which personal data do we collect and further process?

The following categories of personal data may be processed in relation to the on-site monitoring activities:

- your name and surname;
- contact details: email address and telephone number;
- your function/role and organisation;
- your relevant experience (duration of employment in a certain capacity) and/or expertise area;
- the location in which you work;
- the content of your contributions, such as statements and demonstrated practices.

The processing of data in relation to applicants for international protection or other third country nationals or stateless persons encountered in the context of on-site visit does not fall within the scope of this data protection notice. The processing of data concerning such individuals is limited to general qualifiers, such as gender, status in the asylum procedure, reception status, and age group, and shall under no circumstances allow for the identification of the individual third country national or stateless person.

5. How long do we keep your personal data?

Your name, surname and contact details are stored **until the respective monitoring exercise is concluded** with the adoption of recommendations by the EUAA Management Board in accordance with Article 15 of the EUAA Regulation.

In view of the five-year monitoring cycle applicable to each Member State, the remaining categories of personal data listed under point 4, are stored for **five years** from the conclusion of the monitoring exercise with the adoption of the recommendations.

At the end of the applicable retention period, your personal data are securely deleted or anonymised so that you are no longer identifiable.

6. How do we protect and safeguard your personal data?

³. Regulation (EU) 2021/2303 of the European Parliament and of the Council of 15 December 2021 on the European Union Agency for Asylum and repealing Regulation (EU) No 439/2010, OJ L 468, 30.12.2021, p. 1, ELI: <http://data.europa.eu/eli/reg/2021/2303/oj>).

⁴. See note 2



In order to protect your personal data, we have put a number of technical and organisational measures in place as required under Article 33 of the EUDPR.

Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed.

Organisational measures include restricting access to personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. All persons with access to your personal data are bound by confidentiality obligations.

7. Who has access to your personal data and to whom are they disclosed?

Access to your personal data is limited to:

- **members of the team of experts** carrying out the on-site visit, including:
 - EUAA staff;
 - Member State expert(s);
 - European Commission expert(s); and
 - Observer(s) nominated by the United Nations High Commissioner for Refugees (UNHCR);
- **designated EUAA personnel** on a need-to-know basis, such as for the purposes of logistical support and quality assurance.

Only aggregated data and evidence referenced by functional group may be used in the findings and the monitoring report. No personal data will be disclosed in such documents.

8. Do we transfer any of your personal data to third countries or international organisations (outside the EU/EEA)?

This processing activity does not entail any transfers of personal data to third countries outside the EU/EEA. However, it may entail disclosure of your personal data to an international organisation within the meaning of Article 3(21) of the EUDPR, namely the UNHCR. The data are disclosed only to the individuals nominated by UNHCR to take part in a particular team of experts as observers and are not further processed by them or disclosed within UNHCR. Such disclosure is based on strict confidentiality rules and data protection safeguards in accordance with the Code of conduct for participants in activities for the purposes of monitoring⁵.

9. Does this processing involve automated decision-making, including profiling?

No. This processing does not involve automated decision-making, including profiling.

10. What are your rights and how can you exercise them?

⁵. Decision of the Executive Director No 34/2025 on the code of conduct for participants in activities for the purposes of monitoring of the operational and technical application of the Common European Asylum System, available [here](#).



According to the EUDPR, you are entitled to access your personal data and to rectify them in case the data are inaccurate or incomplete. If your personal data are no longer needed by the EUAA or if the processing operation is unlawful, you have the right to erase your data. Under certain circumstances, such as if you contest the accuracy of the processed data or if you are not sure if your data are lawfully processed, you may ask the Data Controller to restrict the data processing. You may also object, on compelling legitimate grounds, to the processing of data relating to you. Additionally, you have the right to data portability which allows you to obtain the data that the Data Controller holds on you and to transfer it from one Data Controller to another. Where relevant and technically feasible, the EUAA will do this work for you.

If you wish to exercise your rights, please contact the Data Controller, i.e. the Head of the EUAA Monitoring Unit, by sending an e-mail to monitoring@euaa.europa.eu.

You may always submit queries, remarks or complaints relating to the processing of your personal data to the Data Protection Officer (DPO) of the EUAA using the following e-mail address: dpo@euaa.europa.eu.

In case of conflict, complaints can be addressed to the European Data Protection Supervisor (EDPS) using the following e-mail address: supervision@edps.europa.eu.

Adopted: September 2026