



**Record on
interviews and other activities in the context of EUAA monitoring on-site visits in Member States**

Last update of the record	September 2026
Data controller	Head of Monitoring Unit (MONU) of the Asylum Knowledge Centre (C3)
Joint controller (if applicable)	N/A
Data Processor (if applicable)	N/A
Name and description of processing	This record concerns the processing of personal data in relation to interviews and other activities in the context of EUAA monitoring on-site visits in Member States. During the visit, teams of experts supporting the EUAA monitoring carry out information gathering relevant to the monitoring scope and mandate. This is done via meetings with Member State officials, meetings with representatives of other stakeholders relevant to the application of the Common European Asylum System (CEAS), observations, interviews with different interlocutors, scenario-based questions, and possible requests for additional documentation and/or information. In this context, personal data is collected from the national authority or relevant organisation and directly from the data subjects.
Purpose of processing	The personal data is processed in order to: ○ organise and conduct on-site visit activities (including interviews, meetings and debriefings); ○ analyse and verify information gathered during the on-site visit; ○ prepare internal monitoring documentation for the purposes of establishing the evidence base for the EUAA monitoring findings and report; ○ ensure quality assurance and follow-up of the monitoring exercise.
Legal basis and lawfulness of processing	Personal data is processed on the basis of Article 14 and 15 of Regulation (EU) 2021/2303¹, because processing is necessary for ensuring evidence-based findings in the context of the EUAA monitoring. In addition, the processing is carried out in light of the monitoring methodology established by the

¹. Regulation (EU) 2021/2303 of the European Parliament and of the Council of 15 December 2021 on the European Union Agency for Asylum and repealing Regulation (EU) No 439/2010, OJ L 468, 30.12.2021, p. 1, ELI: <http://data.europa.eu/eli/reg/2021/2303/oj>).



	Management Board Decision No 198 of 16 June 2026² pursuant to Article 41(1)(x) of the EUAA Regulation. Consequently, the processing operation is lawful under Article 5(1) point (a) of Regulation (EU) 2018/1725³ (hereinafter ‘the EUDPR’), as it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the EUAA.
Description of (categories of) personal data processed	The following categories of personal data may be processed in relation to the on-site monitoring activities: • name and surname; • contact details: email address and telephone number; • function/role and organisation; • relevant experience (duration of employment in a certain capacity) and/or expertise area; • the location of work; • the content of contributions during the monitoring activity, such as statements and demonstrated practices.
Description of (categories of) data subjects	This processing concerns the personal data of interlocutors during activities carried out during the on-site visit. The data subjects may include: • Member State officials • personnel of national authorities • personnel of third parties engaged in activities on behalf of the Member State • contractors engaged in activities on behalf of the Member State • representatives and personnel of other stakeholders with relevant experience and expertise concerning the implementation of the CEAS in the Member State • other experts with relevant experience and expertise concerning the implementation of the CEAS in the Member State.
Retention period	Name, surname and contact details are stored until the respective monitoring exercise is concluded with the adoption of recommendations by the EUAA Management Board in accordance with Article 15 of the EUAA Regulation. In view of the five-year monitoring cycle applicable to each Member State, the remaining categories of personal data, are stored for five years from the

². See note 2

³. Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, (OJ L 295, 21.11.2018, p. 39, ELI: <http://data.europa.eu/eli/reg/2018/1725/oj>).

	conclusion of the monitoring exercise with the adoption of the recommendations.
Recipients of the personal data	Access to personal data is limited to: • members of the team of experts carrying out the on-site visit, including: ○ EUAA staff; ○ Member State expert(s); ○ European Commission expert(s); and ○ Observer(s) nominated by the United Nations High Commissioner for Refugees (UNHCR); • designated EUAA personnel on a need-to-know basis, such as for the purposes of logistical support and quality assurance.
Transfers of personal data to third countries and/or international organisations	This processing activity does not entail any transfers of personal data to third countries outside the EU/EEA. However, it may entail disclosure of personal data to an international organisation within the meaning of Article 3(21) of the EUDPR, namely the UNHCR. The data are disclosed only to the individuals nominated by UNHCR to take part in a particular team of experts as observers and are not further processed by them or disclosed within UNHCR. Such disclosure is based on strict confidentiality rules and data protection safeguards in accordance with the Code of conduct for participants in activities for the purposes of monitoring.
Automated decision-making including profiling	No.
General description of security measures	Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. All persons with access to personal data are bound by confidentiality obligations.
How data subjects can exercise their rights	By e-mail to the Data Controller: monitoring@euaa.europa.eu By e-mail to the Data Protection Officer (DPO): dpo@euaa.europa.eu By contacting the European Data Protection Supervisor (EDPS): supervision@edps.europa.eu