

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:628897-2021:TEXT:EN:HTML>

**Malta-Valletta: Supply of Stationery Products and Office Supplies for EASO premises
2021/S 240-628897**

Contract notice

Supplies

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1) Name and addresses

Official name: European Asylum Support Office (EASO)

Postal address: Winemakers Wharf, Grand Harbour

Town: Valletta

NUTS code: MT0 Malta

Postal code: MRS 1917

Country: Malta

Contact person: EASO Contracts

E-mail: contracts@easo.europa.eu

Internet address(es):

Main address: <http://easo.europa.eu/>

Address of the buyer profile: <https://www.easo.europa.eu/about-us/procurement>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9736>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9736>

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Other activity: Asylum

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Supply of Stationery Products and Office Supplies for EASO premises

Reference number: EASO/2021/935

II.1.2) Main CPV code

30192000 Office supplies

II.1.3) Type of contract

Supplies

II.1.4) Short description:

Open call for tenders to conclude single framework contracts for:
Lot 1: supply of stationery products and office supplies for EASO premises in Greece;
Lot 2: supply of stationery products and office supplies for EASO premises in Spain;
Lot 3: supply of stationery products and office supplies for EASO premises in Malta;
Lot 4: supply of stationery products and office supplies for EASO premises in Cyprus.

II.1.5) **Estimated total value**

Value excluding VAT: 1 364 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Supply of Stationery Products and Office Supplies for EASO Premises in Greece
Lot No: 1

II.2.2) **Additional CPV code(s)**

30192000 Office supplies

II.2.3) **Place of performance**

NUTS code: EL Ελλάδα / Elláda
Main site or place of performance:
Full description is provided in the tender documentation.

II.2.4) **Description of the procurement:**

The call envisage a signature of a framework contract to provide EASO with stationery products and office supplies in its premises in Greece. Full description is provided in the tender documentation.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 133 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12
This contract is subject to renewal: yes
Description of renewals:
See internet address provided in Section I.3). The FWC is renewed automatically three times for 12 months each, unless one of the parties receives formal notification to the contrary at least three months before the end of the ongoing duration.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

See internet address provided in Section I.3).

II.2) **Description**

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- II.2.1) **Title:**
Supply of Stationery Products and Office Supplies for EASO Premises in Spain
Lot No: 2
- II.2.2) **Additional CPV code(s)**
30192000 Office supplies
- II.2.3) **Place of performance**
NUTS code: ES España
Main site or place of performance:
Full description is provided in the tender documentation.
- II.2.4) **Description of the procurement:**
The call envisage a signature of a framework contract to provide EASO with stationery products and office supplies for its premises in Spain. Full description is provided in the tender documentation.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
Value excluding VAT: 140 000.00 EUR
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 12
This contract is subject to renewal: yes
Description of renewals:
See internet address provided in Section I.3). The FWC is renewed automatically three times for 12 months each, unless one of the parties receives formal notification to the contrary at least three months before the end of the ongoing duration.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
See internet address provided in Section I.3).
- II.2) **Description**
- II.2.1) **Title:**
Supply of Stationery Products and Office Supplies for EASO Premises in Malta
Lot No: 3
- II.2.2) **Additional CPV code(s)**
30192000 Office supplies
- II.2.3) **Place of performance**
NUTS code: MT Malta
Main site or place of performance:
Full description is provided in the tender documentation.
- II.2.4) **Description of the procurement:**

The call envisage a signature of a framework contract to provide EASO with stationery products and office supplies for its premises in Malta. Full description is provided in the tender documentation.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 948 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

See Internet address provided in Section I.3). The FWC is renewed automatically three times for 12 months each, unless one of the parties receives formal notification to the contrary at least three months before the end of the ongoing duration.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

See internet address provided in Section I.3).

II.2) **Description**

II.2.1) **Title:**

Supply of Stationery Products and Office Supplies for EASO Premises in Cyprus

Lot No: 4

II.2.2) **Additional CPV code(s)**

30192000 Office supplies

II.2.3) **Place of performance**

NUTS code: CY Κύπρος / Kýpros

Main site or place of performance:

Full description is provided in the tender documentation.

II.2.4) **Description of the procurement:**

The call envisage a signature of a framework contract to provide EASO with stationery products and office supplies for its premises in Cyprus. Full description is provided in the tender documentation.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 143 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

See internet address provided in Section I.3). The FWC is renewed automatically three times for 12 months each, unless one of the parties receives formal notification to the contrary at least three months before the end of the ongoing duration.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

See internet address provided in Section I.3).

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See internet address provided in Section I.3).

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.2) **Conditions related to the contract**

III.2.2) **Contract performance conditions:**

See internet address provided in Section I.3).

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 20/01/2022

Local time: 16:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date: 21/01/2022

Local time: 11:00

Place:

EASO premises, MTC Block A, Winemakers Wharf, Grand Harbour, MRS 1917 Valletta, MALTA.

Information about authorised persons and opening procedure:

A maximum of two representatives per tender may attend the opening session. For organizational and security reasons, the tenderer should provide the full name, date of birth, nationality and ID or passport number of the representatives notified at least two working days in advance to EASO on contracts@easo.europa.eu

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

48 months.

VI.3) Additional information:

See internet address provided in Section I.3).

'In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last five calendar days before the time limit for receipt indicated in Section IV.2.2), the Contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.'

VI.4) Procedures for review

VI.4.1) Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: GC.Registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4302-2100

Internet address: <http://curia.europa.eu>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

See internet address provided in Section I.3).

VI.5) Date of dispatch of this notice:

30/11/2021