

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:665504-2021:TEXT:EN:HTML>

**Malta-Valletta: Insurance Brokerage Services for EASO
2021/S 251-665504**

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1) Name and addresses

Official name: European Asylum Support Office (EASO)

Postal address: Winemakers Wharf, Grand Harbour

Town: Valletta

NUTS code: MT Malta

Postal code: MRS 1917

Country: Malta

E-mail: contracts@easo.europa.eu

Internet address(es):

Main address: <https://www.easo.europa.eu>

Address of the buyer profile: <https://www.easo.europa.eu/about-us/procurement>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9847>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9847>

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Other activity: Asylum

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Insurance Brokerage Services for EASO

Reference number: EASO/2021/942

II.1.2) Main CPV code

66518100 Insurance brokerage services

II.1.3) Type of contract

Services

II.1.4) Short description:

EASO wishes to establish a single Framework Contract (hereinafter called 'FWC') for the provision of independent professional insurance broking services for policies with coverage in different locations.

II.1.5) **Estimated total value**

Value excluding VAT: 500 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.2) **Additional CPV code(s)**

66510000 Insurance services

II.2.3) **Place of performance**

NUTS code: AT Österreich

NUTS code: BE Belgique / België

NUTS code: BG България / Bulgaria

NUTS code: CY Κύπρος / Kýpros

NUTS code: CZ Česko

NUTS code: DE Deutschland

NUTS code: DK Danmark

NUTS code: EE Eesti

NUTS code: EL Ελλάδα / Elláda

NUTS code: ES España

NUTS code: FI Suomi / Finland

NUTS code: FR France

NUTS code: HR Hrvatska

NUTS code: HU Magyarország

NUTS code: IE Éire / Ireland

NUTS code: IT Italia

NUTS code: LT Lietuva

NUTS code: LU Luxembourg

NUTS code: LV Latvija

NUTS code: MT Malta

NUTS code: NL Nederland

NUTS code: PL Polska

NUTS code: PT Portugal

NUTS code: RO România

NUTS code: SE Sverige

NUTS code: SI Slovenija

NUTS code: SK Slovensko

Main site or place of performance:

The services will be performed at the:

— contractor's premises, unless otherwise agreed.

The place of contract performance may be more detailed in the Technical Specifications.

II.2.4) **Description of the procurement:**

Open procedure for the conclusion of a single framework contract for the provision of insurance brokerage services as described in the tender documents.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 500 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Please see Article I.3 of the Special Conditions of the FWC.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

See internet address provided in Section I.3).

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See internet address provided in Section I.3).

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision:

See procurement documents.

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 25/01/2022

Local time: 23:59

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 26/01/2022

Local time: 11:00

Place:

European Asylum Support Office, Winemakers Wharf, Grand Harbour, Valletta, MRS 1917, MALTA.

Information about authorised persons and opening procedure:

A maximum of two representatives per tender may attend the opening session. For organisational and security reasons the tenderer must provide the full name, date of birth, nationality and ID or passport number of the representatives at least five working days in advance to: contracts@easo.europa.eu.

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.3) **Additional information:**

In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last five calendar days before the time limit for receipt indicated in Section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: General Court of the European Union

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: GeneralCourt.Registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4302-2100

Internet address: <http://curia.europa.eu/>

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

See internet address provided in Section I.3).

VI.5) **Date of dispatch of this notice:**

20/12/2021