

**Malta – Computer archiving services – Digitisation and Related Services for the European Union Agency for Asylum (EUAA) in Cyprus**  
**OJ S 90/2024 08/05/2024**  
**Contract or concession notice – standard regime**  
**Services**

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1. Buyer

**1.1. Buyer**

Official name: European Union Agency for Asylum

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: General public services

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2. Procedure

**2.1. Procedure**

Title: Digitisation and Related Services for the European Union Agency for Asylum (EUAA) in Cyprus

Description: The Government of the Republic of Cyprus is in need of digitisation services for the Cyprus Asylum Services (CAS) and the International Protection Administrative Court (IPAC) to enhance the efficiency of their operations and improve the accessibility and security of confidential documents. CAS and IPAC manage a high volume of asylum applications, and have established the Cyprus Asylum Service System (CASS) online database of digital files of asylum applicants, and the e-Justice (by IPAC) platform of the entire Cyprus Judicial System. CAS and IPAC require digitisation services to scan approximately 150,000 confidential documents from CAS and IPAC, with a resolution of at least 150 dpi. Each document contains around 100 pages, and the scanning should take place on the IPAC/CAS' premises. The digitisation services provided by the contractor will enable CAS and IPAC to have easy and efficient access to their documents, as well as facilitate the management and sharing of the documents with other stakeholders.

Procedure identifier: 9b8729e3-1e7c-4535-81d2-a2112e08d07f

Internal identifier: EUAA/MLA/2024/OP/0006

Type of procedure: Open

**2.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 72252000 Computer archiving services

**2.1.3. Value**

Estimated value excluding VAT: 1 012 000,00 EUR

**2.1.4. General information**

Additional information: In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section 5.1.11 in the last 5 calendar days before the time limit for receipt indicated in Section 5.1.12, the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section 5.1.11, without a preceding publication of a corrigendum to this notice. Economic

operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section 5.1.11 in order to get notified when new information or documents are published.

Legal basis:

Regulation (EU, Euratom) 2018/1046

**2.1.6. Grounds for exclusion:**

Bankruptcy: For the full list of exclusion grounds please consult the procurement documents.

5. Lot

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**5.1. Lot: LOT-0001**

Title: Digitisation and Related Services for the European Union Agency for Asylum (EUAA) in Cyprus

Description: The Government of the Republic of Cyprus is in need of digitisation services for the Cyprus Asylum Services (CAS) and the International Protection Administrative Court (IPAC) to enhance the efficiency of their operations and improve the accessibility and security of confidential documents. CAS and IPAC manage a high volume of asylum applications, and have established the Cyprus Asylum Service System (CASS) online database of digital files of asylum applicants, and the e-Justice (by IPAC) platform of the entire Cyprus Judicial System. CAS and IPAC require digitisation services to scan approximately 150,000 confidential documents from CAS and IPAC, with a resolution of at least 150 dpi. Each document contains around 100 pages, and the scanning should take place on the IPAC/CAS' premises. The digitisation services provided by the contractor will enable CAS and IPAC to have easy and efficient access to their documents, as well as facilitate the management and sharing of the documents with other stakeholders.

Internal identifier: EUAA/MLA/2024/OP/0006

**5.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 72252000 Computer archiving services

Options:

Description of the options: provided they are in conformity with the basic project, new services or works consisting in the repetition of similar services or works, may be entrusted up to 50 % of the initial contract to the initial contractor by negotiated procedure without prior publication of a contract notice.

**5.1.3. Estimated duration**

Duration: 48 Months

**5.1.4. Renewal**

The buyer reserves the right for additional purchases from the contractor, as described here: The framework contract is concluded for an initial period of 12 (twelve) months, renewable 3 (three) time(s). Please consult the draft framework contract in the procurement documents.

**5.1.5. Value**

Estimated value excluding VAT: 1 012 000,00 EUR

**5.1.6. General information**

Reserved participation: Participation is not reserved.

Procurement Project fully or partially financed with EU Funds.

#### 5.1.9. Selection criteria

Criterion:

Type: Suitability to pursue the professional activity

Description: Please consult the procurement documents.

Criterion:

Type: Economic and financial standing

Description: Please consult the procurement documents.

Criterion:

Type: Technical and professional ability

Description: Please consult the procurement documents.

#### 5.1.10. Award criteria

Criterion:

Type: Price

Description: Please consult the procurement documents.

Weight (percentage, exact): 100

#### 5.1.11. Procurement documents

Deadline for requesting additional information: 03/06/2024

Address of the procurement documents: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/9b8729e3-1e7c-4535-81d2-a2112e08d07f-CN?#anchorDocuments>

Ad hoc communication channel:

Name: Funding and Tenders Portal

URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/9b8729e3-1e7c-4535-81d2-a2112e08d07f-CN?#anchorDocuments>

#### 5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://webgate.ec.europa.eu/digit/opsys/esubmission?cftUuid=9b8729e3-1e7c-4535-81d2-a2112e08d07f>

Languages in which tenders or requests to participate may be submitted: Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 12/06/2024 12:00:59 (UTC+2)

Deadline until which the tender must remain valid: 9 Months

Information about public opening:

Opening date: 13/06/2024 11:00:00 (UTC+2)

Terms of contract:

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

#### 5.1.15. Techniques

Framework agreement: Framework agreement, without reopening of competition

Information about the dynamic purchasing system: No dynamic purchase system

#### 5.1.16. Further information, mediation and review

Review organisation: Court of Justice of the European Union

### 8. Organisations

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#### 8.1. ORG-0001

Official name: European Union Agency for Asylum

Registration number: EUAA

Department: EUAA.ED - Executive Director,EUAA.ED.C1 - Operational Support Centre,EUAA.

ED.C1.OTAU - Operational and Technical Assistance Unit

Postal address: MTC Block A, Winemakers Wharf,, Grand Harbour

Town: Valletta

Postcode: MRS 1917

Country subdivision (NUTS): Malta (MT001)

Country: Malta

Email: [contracts@euaa.europa.eu](mailto:contracts@euaa.europa.eu)

Telephone: +356 22487500

Internet address: <http://euaa.europa.eu/>

#### Roles of this organisation:

Buyer

#### 8.1. ORG-0002

Official name: Court of Justice of the European Union

Registration number: CURIA

Postal address: Rue du Fort Niedergrünewald

Town: Luxembourg

Postcode: L-2925

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: [GC.Registry@curia.europa.eu](mailto:GC.Registry@curia.europa.eu)

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

#### Roles of this organisation:

Review organisation

#### 8.1. ORG-0003

Official name: European Commission

Registration number: EUCOM

Postal address: Mondrian (CDMA), Rue du Champ de Mars 21

Town: Brussels

Postcode: B-1050

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: [contracts@euaa.europa.eu](mailto:contracts@euaa.europa.eu)

Telephone: +32 2 299 11 11

Internet address: <https://commission.europa.eu/>

#### Roles of this organisation:

TED eSender

## 11. Notice information

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### 11.1. Notice information

Notice identifier/version: 3dc6c768-776c-4272-847c-4476f9138f30 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 07/05/2024 10:07:29 (UTC+2)

Languages in which this notice is officially available: English

### 11.2. Publication information

Notice publication number: 272926-2024

OJ S issue number: 90/2024

Publication date: 08/05/2024