

# MALTA - TRAVEL SERVICES - PROVISION OF TRAVEL AGENCY SERVICES FOR EUAA

247/2023

Contract or concession notice – standard regime

## 1. Buyer

### 1.1 Buyer

*Official name:* European Union Agency for Asylum

*Legal type of the buyer:* EU institution, body or agency

*Activity of the contracting authority:* General public services

## 2. Procedure

### 2.1 Procedure

*Title:* Provision of Travel Agency Services for EUAA

*Description:* Provision of Travel Services for EUAA staff and non staff

*Procedure identifier:* 82079e18-83ac-430f-8025-d4f3e7c002f4

*Internal identifier:* EUAA/MLA/2023/OP/0003

*Type of procedure:* Open

#### 2.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 63515000 Travel services

#### 2.1.3 Value

*Estimated value excluding VAT:* 12,600,000 EUR

#### 2.1.4 General information

*Additional information:* In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section 5.1.11 in the last 5 calendar days before the time limit for receipt indicated in Section 5.1.12, the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section 5.1.11, without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section 5.1.11 in order to get notified when new information or documents are published.

*Legal basis:*

Regulation (EU, Euratom) 2018/1046

#### 2.1.6 Grounds for exclusion

Bankruptcy: For the full list of exclusion grounds please consult the procurement documents.

## 5. Lot

### 5.1 Lot: LOT-0001

*Title:* Provision of Travel Agency Services for EUAA

*Description:* Provision of Travel Services for EUAA staff and non staff

*Internal identifier:* EUAA/MLA/2023/OP/0003

### 5.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 63515000 Travel services

*Options:*

*Description of the options:* provided they are in conformity with the basic project, new services or works consisting in the repetition of similar services or works, may be entrusted up to 50 % of the initial contract to the initial contractor by negotiated procedure without prior publication of a contract notice.

### 5.1.3 Estimated duration

*Duration:* 48 MONTH

### 5.1.4 Renewal

*The buyer reserves the right for additional purchases from the contractor, as described here:* The framework contract is concluded for an initial period of 12 (twelve) months, renewable 3 (three) time (s). Please consult the draft framework contract in the procurement documents.

### 5.1.5 Value

*Estimated value excluding VAT:* 12,600,000 EUR

### 5.1.6 General information

*Reserved participation:* Participation is not reserved.

Procurement Project fully or partially financed with EU Funds.

### 5.1.9 Selection criteria

*Criterion:*

*Type:* Suitability to pursue the professional activity

*Description:* Please consult the procurement documents.

*Criterion:*

*Type:* Economic and financial standing

*Description:* Please consult the procurement documents.

*Criterion:*

*Type:* Technical and professional ability

*Description:* Please consult the procurement documents.

### 5.1.10 Award criteria

*Criterion:*

*Type:* Quality

*Description:* Please consult the procurement documents.

Weight (percentage, exact): 60

*Criterion:*

*Type:* Price

*Description:* Please consult the procurement documents.

Weight (percentage, exact): 40

### 5.1.11 Procurement documents

*Languages in which the procurement documents are officially available:* ENG

*Deadline for requesting additional information:* 2024-01-26+01:00

*Address of the procurement documents:* <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/82079e18-83ac-430f-8025-d4f3e7c002f4-CN?#anchorDocuments>,

*Ad hoc communication channel:*

*Name:* Funding and Tenders Portal

*URL:* <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/82079e18-83ac-430f-8025-d4f3e7c002f4-CN?#anchorDocuments>

#### 5.1.12 *Terms of procurement*

*Terms of submission:*

*Electronic submission:* Required

*Address for submission:* <https://webgate.ec.europa.eu/digit/opsys/esubmission?cftUuid=82079e18-83ac-430f-8025-d4f3e7c002f4>

*Languages in which tenders or requests to participate may be submitted:* Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

*Electronic catalogue:* Not allowed

*Deadline for receipt of tenders:* 2024-02-05+01:00 14:00:59+01:00

*Deadline until which the tender must remain valid:* 9 MONTH

*Information about public opening:*

*Date/time:* 2024-02-06+01:00 11:00:00+01:00

*Terms of contract:*

*Electronic invoicing:* Required

*Electronic payment will be used*

#### 5.1.15 *Techniques*

*Framework agreement:*

Framework agreement, without reopening of competition

*Information about the dynamic purchasing system*

No dynamic purchase system

*Electronic auction:*

#### 5.1.16 *Further information, mediation and review*

*Review organisation:* Court of Justice of the European Union

## 8. Organisations

### 8.1 ORG-0001

*Official name:* European Union Agency for Asylum

*Registration number:* EUAA

*Department:* EUAA.ED - Executive Director, EUAA.ED.C5 - Administration Centre

*Postal address:* MTC Block A, Winemakers Wharf,, Grand Harbour

*Town:* Valletta

*Postcode:* MRS 1917

*Country subdivision (NUTS):* Malta (MT001)

*Country:* Malta

*Email:* [contracts@euaa.europa.eu](mailto:contracts@euaa.europa.eu)

*Telephone:* +356 22487500

*Internet address:* <http://euaa.europa.eu/>

*Roles of this organisation:*

*Buyer*

#### 8.1 ORG-0002

*Official name:* Court of Justice of the European Union

*Registration number:* CURIA

*Postal address:* Rue du Fort Niedergrünewald

*Town:* Luxembourg

*Postcode:* L-2925

*Country subdivision (NUTS):* Luxembourg (LU000)

*Country:* Luxembourg

*Email:* [GC.Registry@curia.europa.eu](mailto:GC.Registry@curia.europa.eu)

*Telephone:* +352 4303-1

*Internet address:* <http://curia.europa.eu>

*Roles of this organisation:*

*Review organisation*

#### 8.1 ORG-0003

*Official name:* European Commission

*Registration number:* EUCOM

*Town:* Brussels

*Postcode:* B-1049

*Country subdivision (NUTS):* Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

*Country:* Belgium

*Email:* [contracts@euaa.europa.eu](mailto:contracts@euaa.europa.eu)

*Telephone:* +32 2 299 11 11

*Internet address:* <https://commission.europa.eu/>

*Roles of this organisation:*

*TED eSender*

## 11. Notice information

### 11.1 Notice information

*Notice identifier/version:* 683eebde-6908-44b9-a4c3-536d7404f409 - 01

*Form type:* Competition

*Notice type:* Contract or concession notice – standard regime

*Notice dispatch date:* 2023-12-21+01:00 10:35:59+01:00

*Languages in which this notice is officially available:* English

### 11.2 Publication information

*Notice publication number:* 00783840-2023

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*Publication date:* 2023-12-22Z