



Valletta Harbour, 24/06/2022

## **Ex-ante publicity**

### **EUAA/2022/051 – Negotiated Procedure for the**

#### **Provision of Maintenance and Administration of Audio-Video (A/V) Conferencing facilities at EUAA premises in Malta**

##### **I. Description of the services/supplies**

The European Union Agency for Asylum (the EUAA) is planning to purchase Maintenance and Administration services, and related supplies for Audio-Video (A/V) Conferencing facilities at EUAA premises in Malta, to ensure capability to host the conferencing events.

More in detail, the requested services/supplies will include:

- Maintenance and administration services for EUAA A/V conferencing facilities;
- Ensuring good working condition of A/V facilities by carrying out maintenance service of the equipment;
- Provision of periodical and/or accident based and/or quality check technical support either on site or by phone/email;
- Provision of A/V related ad-hoc consultancy that will allow EUAA to ensure state of the art status of A/V facilities;
- Provision of qualitative technical equipment/supplies/consumables related to the maintenance of A/V facilities.

##### **II. Description of the contract**

The EUAA envisages awarding a single framework contract. The maximum estimated duration of the contract will be **48 months**. The estimated total value for the whole framework contract duration is **€ 60,000.00**.

##### **III. Description of the procurement procedure**

This ex-ante publicity is the first stage of the negotiated procurement procedure with at least **3** economic operators through which the EUAA may award the above-mentioned contract.<sup>1</sup>

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<sup>1</sup> This publication is made pursuant to point 3 of Annex 1 to [EU Financial Regulation](#) that provides for ex ante publication on the Institutions' websites of low value contracts.





This ex-ante publicity has an indicative value and is in no way binding on the EUAA. The EUAA may decide not to launch the procurement procedure without candidates being entitled to claim any compensation.

Only candidates invited by the contracting authority to take part in the procedure concerned can submit a tender.

Economic operators interested in being invited to participate in this procedure may express their interest by writing to [CONTRACTS@euaa.europa.eu](mailto:CONTRACTS@euaa.europa.eu) **not later than 08/07/2022.**<sup>2</sup>

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<sup>2</sup> The personal data collected in relation to this prior information notice shall be made available on request to the various services of the EUAA and will be processed in accordance with (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. Any entity having expressed its interest shall have the right of access to his/her personal data and the right to rectify any such data that is inaccurate or incomplete. Should you have any queries concerning the processing of your personal data, they should be addressed to [contracts@euaa.europa.eu](mailto:contracts@euaa.europa.eu).