



Malta, 13/05/2019

SUBJECT: EASO/ 2019/726 – Negotiated Procedure for the Procurement of various small appliances, such as fridges, coffee machines and electrical heaters in EASO offices across Greece

EX ANTE PUBLICITY

I. Description of the supplies

The European Asylum Support Office (EASO) is planning to purchase various small appliances for its offices across Greece. More in detail, the requested supplies will include:

- Refrigerators
- Dishwashers
- Microwave ovens
- Coffee machines (filter)
- Coffee machines (capsule)
- Kettles
- ACs portable (including installation)
- External heaters – wall (including installation)
- External heaters – ground (including installation)
- Orange squeezers

The contract will be split into the following lots:

- ✓ Lot 1: Mainland (Athens & Thessaloniki) (estimated value 13,800€)
- ✓ Lot 2: Lesvos (estimated value 6,000€)
- ✓ Lot 3: Samos (estimated value 6,000€)
- ✓ Lot 4: Leros (estimated value 2,400€)
- ✓ Lot 5: Kos (estimated value 2,400€)
- ✓ Lot 6: Chios (estimated value 3,600€)

Companies may submit an offer for all, for multiple or for single lots.

II. Description of the contract

EASO envisages signing a Framework contract with the economic operator(s) fulfilling the exclusion, selection and award criteria of this procurement procedure. The contract will be concluded for a period of twelve months and will be automatically renewable three times for twelve months each (maximum duration 48 months). The total estimated maximum amount for this contract covering all lots is € 34200.

III. Description of the procurement procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure with at least 3 economic operators through which EASO may award the above-mentioned contract.¹

This publication has an indicative value and constitutes no obligation to award a contract for EASO nor to invite to tender for low value contracts procedures any economic operator having expressed its interest in participating.

Only the tenderers invited by the contracting authority to participate in a procedure for awarding low value contracts will be admissible.

Economic operators interested in being invited to participate in this procedure may express their interest by writing to CONTRACTS@easo.europa.eu before **27/05/2019**.²

EASO Contracts

¹ This publication is made pursuant to point 3 of Annex 1 to [EU Financial Regulation](#) that provides for ex ante publication on the Institutions' websites of middle value contracts.

² The personal data collected in relation to this prior information notice shall be made available on request to the various services of EASO and will be processed in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. Any entity having expressed its interest shall have the right of access to his/her personal data and the right to rectify any such data that is inaccurate or incomplete. Should you have any queries concerning the processing of your personal data, they should be addressed to contracts@easo.europa.eu.