



Valletta Harbour, October 2024

Ex-ante publicity

EUAA/2024/214 – Single Framework Contract

Provision of Technical Consultancy and Project Management Services in Romania

I. Description of the services

The European Union Agency for Asylum (the EUAA) is planning to purchase Architectural, Engineering and Project Management Consultancy Services for prefabricated structures, containers or other facilities for EUAA in Romania.

More in detail, the requested services/supplies will include:

- Provide advice and recommendations review and assess the instructions and/or design brief as per EUAA's requirements
- Provide plan for the works, estimated costs, guidance how to proceed and advice on the feasibility of the project and the projects' requirements.
- Preparation of technical specifications and bill of quantities and preparation of all the drawing required for the tendering process such as the Architectural, Mechanical and Electrical drawings.
- Analysis and preparation of answers to the questions/requests for clarification to the tenderers. Assistance in the evaluation of technical part of the tenders submitted to the EUAA.
- Provide the planning permits, by applying on behalf of the EUAA (when necessary) and coordinating with the relevant country Authorities for any relevant environmental and planning requirements.
- Monitoring the implementation and providing technical information and assistance. Inspect the workmanship, works and materials (if any) before delivery, advice on operation and maintenance of the buildings, and identify defects and outstanding work.
- Preparation and certification of the Progress Reports, Payment requests and Acceptance Reports.
- Provide other services, such as project management services, interior design service and give advice on the design, selection and installation of furniture, furnishings etc.





II. Description of the contract

The EUAA envisages awarding a single Framework Contract. The maximum estimated duration of the contract will be 12 months. The estimated total value for the whole framework contract duration is €45,000.00

III. Description of the procurement procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure with at least 3 economic operators through which the EUAA may award the above-mentioned contract.¹

This ex-ante publicity has an indicative value and is in no way binding on the EUAA. The EUAA may decide not to launch the procurement procedure without candidates being entitled to claim any compensation.

Only candidates invited by the contracting authority to take part in the procedure concerned can submit a tender.

Economic operators interested in being invited to participate in this procedure may express their interest by writing to CONTRACTS@euaa.europa.eu not later than **Monday, 11th November 2024**.²

¹ This publication is made pursuant to point 3 of Annex 1 to [EU Financial Regulation](#) that provides for ex ante publication on the Institutions' websites of middle value contracts.

² The personal data collected in relation to this prior information notice shall be made available on request to the various services of the EUAA and will be processed in accordance with (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. Any entity having expressed its interest shall have the right of access to his/her personal data and the right to rectify any such data that is inaccurate or incomplete. Should you have any queries concerning the processing of your personal data, they should be addressed to contracts@euaa.europa.eu.