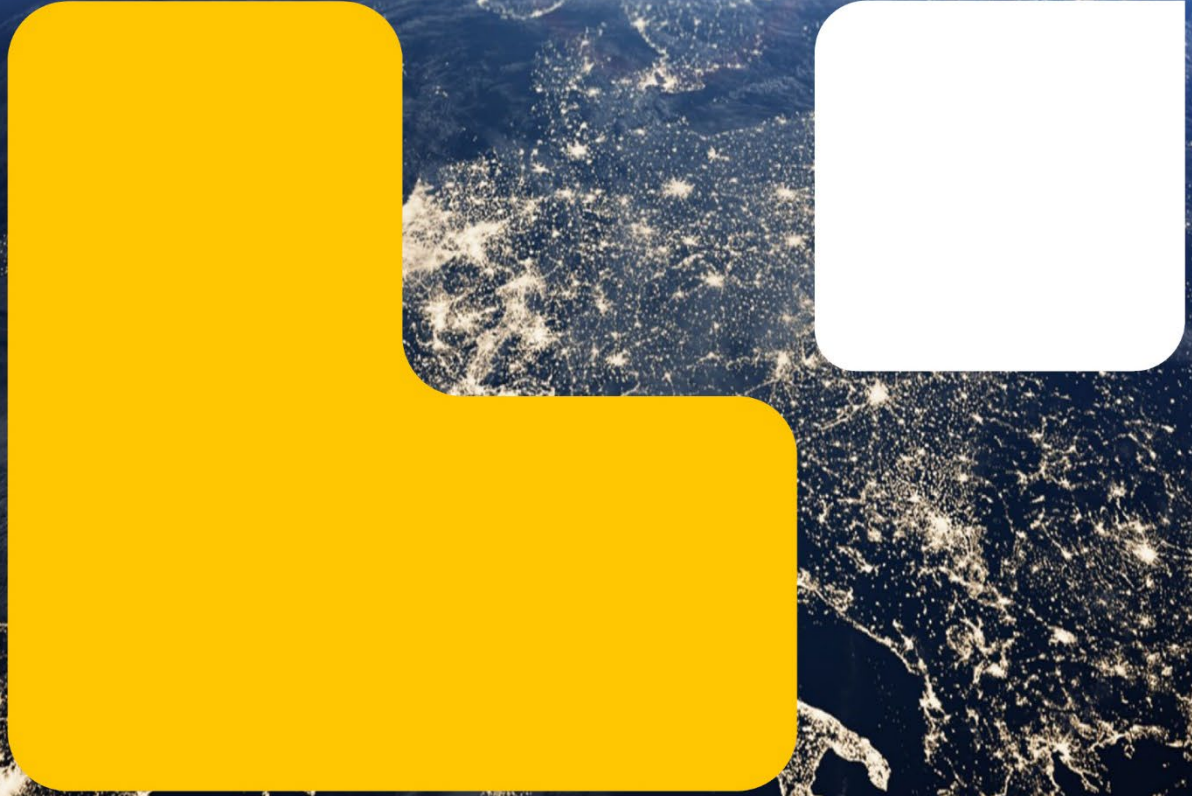


The Role and Competencies of Dublin Units



The Role and Competencies of Dublin Units

**Who is Who in International Protection in the EU+,
Issue No 8**

May 2024



For more information, please contact ids@euaa.europa.eu

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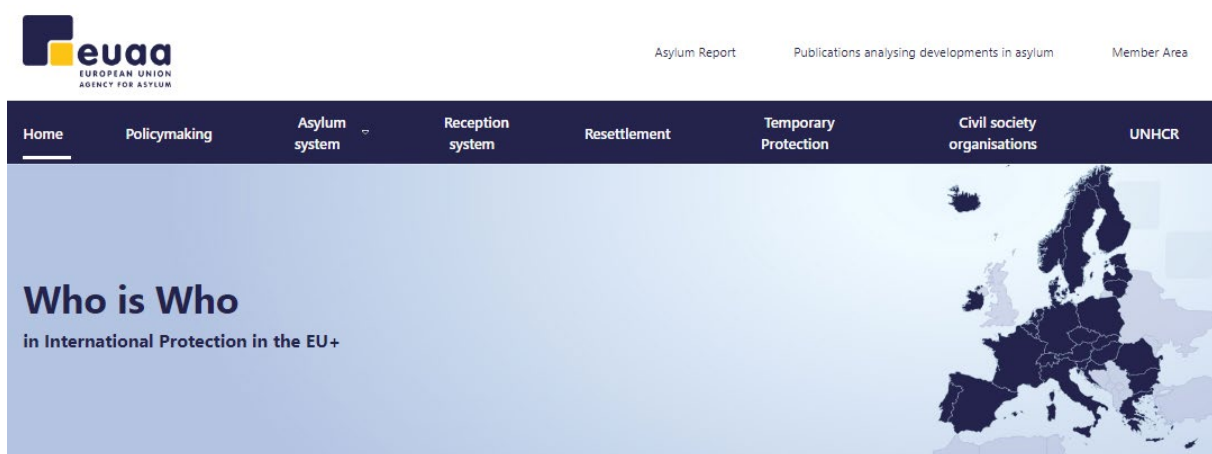




The Who is Who in International Protection in the EU+ project

Who is Who is a mapping project of various stakeholders and their roles in asylum and reception systems at the European, national and local levels. The key actors and their roles are presented as defined in national policies and legislation and implemented in practice. The different competences and interlinks between actors are also outlined.

The information is available online on the Who is Who platform:
<https://whoiswho.euaa.europa.eu/>



Methodology

The Who is Who project follows the same methodology that is used for the EUAA Asylum Report. Accordingly, the Information and Analysis Sector undertakes desk research based on publicly-available sources and EUAA reports. The information is validated by Member States and other stakeholders, if applicable. For this report, the information has been validated by each country, with the exception of Estonia and Portugal.

Dublin Units

The [recast Dublin III Regulation](#) establishes the criteria and mechanisms to determine the Member State responsible for examining an application for international protection lodged in one of the Member States by a third-country national or a stateless person. It is supplemented by the [Commission Implementing Regulation](#) which clarifies how to effectively implement certain rules of the recast Dublin III Regulation.

This overview presents the national authorities which are responsible for the Dublin procedure, commonly referred to as Dublin units. It maps their place within the institutional framework and the activities for which they are responsible.





For each authority, the following competencies are considered in this overview:

- ❖ Conducting the Dublin interview
- ❖ Organising the Dublin transfer
- ❖ Notifying about the transfer decision
- ❖ Accompanying or escorting the applicant during a Dublin transfer
- ❖ Sending and replying to take charge and take back requests to/from other Member States
- ❖ Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
- ❖ Sending and replying to information requests to/from other Member States

This overview is complemented by a detailed mapping of the [stakeholders](#) involved in each stage of the Dublin procedure.





Key findings

- ✓ In the majority of EU+ countries, Dublin units have been set up to specifically handle cases that fall under the Dublin procedure. There are a few notable exceptions where an autonomous Dublin unit has not been created. In Estonia, the Dublin procedure is fully managed by the Police and Border Guard Board. In Iceland, Latvia, Lithuania and Slovenia, Dublin cases are handled by specialised case officers within the asylum administration.
- ✓ Dublin units are centralised in all EU+ countries, except in Austria, Estonia, France, Hungary and Switzerland.
- ✓ In general, Dublin units are set up as part of the main determining asylum authority, except in Belgium, Estonia, France, Greece and Luxembourg.
- ✓ In 11 EU+ countries, Dublin units are responsible for conducting the Dublin interview.
- ✓ In 18 EU+ countries, Dublin units are responsible for organising Dublin transfers.
- ✓ In 19 EU+ countries, Dublin units are responsible for notifying of the transfer decision.
- ✓ All Dublin units in EU+ countries are responsible for sending a reply for a take charge, take back and information request.
- ✓ Dublin units are not responsible for accompanying or escorting applicants during a Dublin transfer, except in Croatia, Estonia and Slovenia.
- ✓ Dublin units are not responsible for receiving applicants transferred under the Dublin procedure, except in Estonia, Greece and Slovenia.





Federal Office for Immigration and Asylum
Bundesamt für Fremdenwesen und Asyl (BFA)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Federal Office for Immigration and Asylum | Bundesamt für Fremdenwesen und Asyl (BFA)

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Decentralised.
- The Dublin unit belongs to Division B II, Dublin and International Affairs of the Federal Office for Immigration and Asylum, which is part of the Ministry of the Interior.
- The Head Office in Vienna is responsible for: supervising the work of the initial reception centres, policy decisions, case monitoring, communication with other Member States and a share of incoming Dublin requests.
- The Dublin unit is within the determining authority.
- Three initial reception centres (EAST) are responsible for the outgoing Dublin procedure and a share of incoming requests: one located in Traiskirchen near Vienna, one in Thalham in Upper Austria, and one at the Airport Vienna International Airport–Schwechat.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States




Immigration Office

Office des étrangers | Dienst Vreemdelingenzaken

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Cell | Cellule Dublin | Cel Dublin

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Brussels.
- The Dublin Cell is part of the Asylum Department at the Immigration Office, a federal organisation under the authority of Home Affairs, Federal Public Services.
- The Immigration Office is not the determining authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



BG

[State Agency for Refugees with the Council of Ministers \(SAR\)](#)

Държавна агенция за бежанците при Министерския съвет

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Отдел „Дъблин“

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit falls within the State Agency for Refugees, which is under the authority of the Council of Ministers.
- The Dublin unit is within the determining authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



Directorate for Immigration, Citizenship and Administrative Affairs, Service for International Protection

[Uprava za imigraciju, državljanstvo i upravne poslove, Služba za međunarodnu zaštitu](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Procedure Department | Odjel za dublinski postupak

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Zagreb.
- Dublin Procedure Department is part of the International Protection Service, which is part of the Ministry of the Interior.
- The Dublin unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States





Asylum Service

[Υπηρεσία Ασύλου](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Office | Γραφείο Δουβλίνου

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit is within the asylum service, which is part of the Ministry of the Interior.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✓	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✓	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



Department for Asylum and Migration Policy

[Odbor azylové a migrační politiky \(OAMP\)](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit I Oddělení Dublinského střediska

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit is part of the Department for Asylum and Migration Policy within the Ministry of the Interior.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

DK

Danish Immigration Service (DIS)[Udlændingestyrelsen](#)**ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE**

Dublin Unit | Dublin-enheden

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Sandholm.
- The Dublin unit is in the 2nd Asylum Division and is part of the Danish Immigration Service.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



Police and Border Guard Board, Proceeding Bureau Aliens Division (PBGB)

[Politsei- ja Piirivalveamet \(PPA\)](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Police and Border Guard Board | Politsei- ja Piirivalveamet

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Decentralised.
- A Dublin unit does not exist. The authority for managing general asylum procedures and Dublin procedures is the same.
- Specific training is provided to officials on incoming and outgoing Dublin transfers.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✓	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✓	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



FI

Finnish Immigration Service[Maahanmuuttovirasto \(Miqri\)](#)**ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE**

Dublin Section | Dublin-tulosalue

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin Section is within the Asylum Unit and is part of the Finnish Immigration Service.
- The section is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

FR

Ministry of the Interior and Overseas

Ministère de l'Intérieur et des Outre-Mer

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

For incoming activity: Dublin Unit of the Directorate for Asylum | Section Dublin de la Direction de l'Asile

For outgoing activity: Local Dublin Stations | Pôles régionaux Dublin et services départementaux Dublin

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised (incoming activity) / decentralised (outgoing activity).
- The Dublin unit has 19 local Dublin stations which work closely with the 33 single desks for asylum applicants (*guichets uniques pour les demandeurs d'asile*).
- The Dublin unit falls under the Directorate General for Foreigners which is part of the Ministry of the Interior and Overseas.
- It is part of the main determining authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

DE

Federal Office for Migration and Refugees

[Bundesamt für Migration und Flüchtlinge \(BAMF\)](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Dublin Unit

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit is within the Federal Office for Migration and Refugees (BAMF), which is part of the Ministry of the Interior.
- Group 32 within the Directorate-General 3: Business processes of asylum, Statistics, Dublin procedures within BAMF consists of six units: Division 32A is responsible for the operational management of the Dublin procedure including Eurodac, Division 32B is responsible for transfer requests and the coordination of transfers from Member States, Division 32C coordinates transfers to Member States, and the remaining three divisions (32D (Berlin Dublin Centre), 32E (Bochum Dublin Centre) and 32F (Bayreuth Dublin Centre)) coordinates transfer requests to Member States, Dublin notices, apprehensions and detentions.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

EL

Ministry of Migration and Asylum[Υπουργείο Μετανάστευσης και Ασύλου](#)**ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE**

Department of Dublin National Unit | Τμήμα Εθνικής Μονάδας Δουβλίνου

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit belongs to the Directorate of Administration Support under the Secretariat General for Migration Policy, which is part of the Ministry of Migration and Asylum.
- The unit is not part of the determining authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

HU

National Directorate-General for Aliens Policing (NDGAP)

[Országos Idegenrendészeti Főigazgatóság \(OIF\)](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Coordination Unit | Dublini Koordinációs Osztály

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Decentralised.
- The Dublin unit is within the National Directorate-General for Aliens Policing.
- The unit is part of the main asylum and immigration authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



IS

Directorate of Immigration

[Útlendingastofnun](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Directorate of Immigration | Útlendingastofnun

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- An autonomous Dublin unit does not exist.
- The Directorate of Immigration is the authority responsible for processing Dublin cases and determining the country which is responsible.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States





International Protection Office

An Oifig Um Choisant Idirnáisiúnta

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Dublin.
- The Dublin unit belongs to the International Protection Office of the Department of Justice.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



Department for Civil Liberties and Immigration, Ministry of the Interior

Dipartimento per le libertà civili e l'immigrazione, Ministero dell'interno

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Unità di Dublino

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Rome.
- The Dublin unit is located in the Department for Civil Liberties and Immigration, Central Directorate for Civil Services for Immigration and Asylum at the Ministry of the Interior.
- The activities of the Dublin unit are organised into four teams: one manages incoming requests, one manages outgoing requests, one manages litigations and appeals, and one manages relocation procedures. In 2016, a specialised sector was included within the Dublin unit to facilitate family reunifications within the Dublin procedure.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

LV

Office of Citizenship and Migration Affairs (OCMA),
[Pilsonības un migrācijas lietu pārvalde \(PMLP\)](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Asylum Affairs Unit | Patvēruma lietu nodaļa

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- An autonomous Dublin unit does not exist. There is one main specialist who manages Dublin cases.
- The responsible entity is the Asylum Affairs Unit of the Office of Citizenship and Migration Affairs.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States




Migration Department, Ministry of Internal Affairs

[Migracijos departamentas, Lietuvos Respublikos vidaus reikalų ministerija](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Asylum Division | Prieglobsčio skyrius

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- An autonomous Dublin unit does not exist.
- The Asylum Division, which is part of the Migration Department under the Ministry of Internal Affairs, is the authority responsible for Dublin cases.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States





Ministry of Home Affairs, General Department of Immigration - Refugee Service

Ministère des Affaires intérieures, Direction générale de l'immigration - Service réfugiés Service réfugiés

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Unité Dublin

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin Unit is within the Refugee Unit of the General Department of Immigration which is part of the Ministry of Home Affairs.
- The unit is not part of the determining authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



International Protection Agency (IPA)

[Aġenzija għall-Protezzjoni Internazzjonali](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit is within the International Protection Agency.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

NL

Immigration and Naturalisation Service

[Immigratie -en Naturalisatiedienst \(IND\)](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Immigration and Naturalisation Service | Immigratie-en Naturalisatiedienst

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin team is within the Immigration and Naturalisation Service, which is under the responsibility of the Ministry of Justice and Security.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States




NO

Directorate of Immigration
[Utlendingsdirektoratet UDI](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Dublin- teamet

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit is part of the Norwegian Directorate of Immigration.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



PL

Office for Foreigners
[Urząd do Spraw Cudzoziemców](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Jednostka w Dublinie

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Warsaw.
- The Dublin unit is within the Department of the Refugee Procedures of the Office for Foreigners, which falls under the Ministry of the Interior and Administration.
- The Dublin unit is organised into three working teams: an IN section, OUT section and administration.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



Integration, Migration and Asylum Agency

Agência para a Integração, Migrações e Asilo

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Unidade de Dublin

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised.
- The Dublin unit is a section of the Asylum and Refugees Office, which is a branch of the Integration, Migration and Asylum Agency.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

RO

General Inspectorate of Immigration[Inspectoratul General pentru Imigrări \(IGI\)](#)**ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE**

Dublin Unit | Ofițeri Dublin

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Bucharest.
- The Dublin unit is part of the Directorate for Asylum and Integration of the General Inspectorate for Immigration, which belongs to the Ministry of Internal Affairs.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



Migration Office

[Migračný úrad](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Dublinské stredisko

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised with locations in Bratislava and Humenne.
- The Dublin unit is within the Migration Office of the Ministry of the Interior.
- In general, the activity of the Dublin unit is organised into two teams: the team in Humenne manages outgoing cases and the team in Bratislava manages both incoming and outgoing cases and information requests.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States

SI

International Protection Procedures Division

[Sektor za postopke mednarodne zaščite](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

International Protection Procedures Division | Sektor za postopke mednarodne zaščite

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Ljubljana.
- A specialised Dublin unit does not exist. Specialised case officers within the International Protection Procedures Division are in charge of carrying out tasks related to the Dublin procedure.
- The International Protection Procedures Division is part of the Migration Directorate of the Ministry of the Interior.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✓	Notifying the transfer decision
✓	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✓	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



Spanish Asylum Office

[Oficina de Asilo y Refugio \(OAR\)](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Unidad de Dublín

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised in Madrid.
- The Dublin Unit is within the Spanish Asylum Office, Sub-Directorate General for International Protection of the Ministry of the Interior.
- The unit is part of the main asylum authority.

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✓	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States





Swedish Migration Agency (SMA)
[Migrationsverket](#)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Unit | Dublinenheten

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Centralised (Stockholm)
- Dublin Unit is part of the Swedish Migration Agency
- Part of the main asylum authority

COMPETENCIES OF THE DUBLIN UNIT

✗	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✗	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States



State Secretariat for Migration

[Staatssekretariat](#) für Migration | Secrétariat d'État aux migrations | Segreteria di Stato della migrazione (SEM)

ENTITY RESPONSIBLE FOR THE DUBLIN PROCEDURE

Dublin Office and Sections | Dublin Office und Sektionen | Bureau et sections de Dublin | Ufficio e sezioni di Dublino

PLACE IN THE INSTITUTIONAL FRAMEWORK

- Decentralised sections under the Asylum Directorate which is part of the main migration authority.
- The State Secretariat for Migration has a dedicated division, Dublin, Stay and Resettlement, under which there are two Dublin sections (Dublin Office 1 and Dublin Office 2, responsible for the Policy, incoming requests and part of the outgoing).
- Decentralised Dublin sections in 6 federal asylum and reception centres are responsible for outgoing procedures.

COMPETENCIES OF THE DUBLIN UNIT

✓	Conducting the Dublin interview (specifically for the Dublin procedure, as part of the registration interview or handling the form to be completed during registration)
✓	Organising Dublin transfers
✗	Notifying the transfer decision
✗	Accompanying/escorting applicants during a Dublin transfer
✓	Sending and replying to take charge and take back requests to/from other Member States
✗	Receiving applicants transferred under the Dublin procedure (meeting applicants at the airport/border crossing)
✓	Sending and replying to information requests to/from other Member States





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